

1. **APPROVAL OF MINUTES:** Approval of the minutes from the July 27, 2015 Potter County Commissioners' Court meeting and the August 4, 2015 Special Potter County Commissioners' Court meeting.

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MOTION was made by Commissioner Kelly: I make a motion to approve.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of July 22, 2015 through August 5, 2015. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 163655-163919 and wire #583-589 in the total amount of \$2,296,121.33.

MOTION was made by Commissioner Vaughn: I move that we approve the Vouchers checks 163655–163919 and wire #583-589 in the amount of \$2,296,121.33.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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The insurance fund report was so recognized.

See Documentation

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4. **ELECTIONS:** To consider and approve the following orders for the November 3 Constitutional Amendment and Special Election

- a. ORDER APPOINTING ELECTION JUDGE AND ALTERNATE JUDGE, ESTABLISHING HOURS OF OPERATION FOR EARLY VOTING POLLING PLACE, AND ESTABLISHING THE MAXIMUM NUMBER OF CLERKS

- b. ORDER APPOINTING EARLY VOTING BALLOT BOARD JUDGE AND ESTABLISHING THE MAXIMUM NUMBER OF CLERKS FOR THE BALLOT BOARD [Huntley]

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Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the order appointing Election Judges and Alternate Judge, establishing hours of operation for Early Voting polling places, and establish the maximum number of clerks.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 5. ELECTIONS:** To consider and appoint officers for the Central Counting Station for the November 3, 2015 Constitutional Amendment and Special Election. [Huntley]
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Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the officers for the Central Counting Station for the November 3, 2015, Constitutional Amendment and Special Election.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 6. POTTER COUNTY EXTENSION OFFICE:** To consider and act upon agent position(s) in County Extension Agent – 4H Youth Development. [Brandon Dukes, District Extension, Texas A&M Agrilife Extension Service. [Murguia]
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Brandon Dukes, District Extension, Texas A&M Agrilife Extension Service, and Tina Hicks, Potter County Extension, came before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve Tina for this position.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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- 7. SHERIFF'S AND CONSTABLE'S FEES:** To consider and act upon setting and approving the Sheriff's and Constable's Civil Process fees for 2016. [Thomas, Jackson, Smith]
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Darryl Wertz, Constable Pct. 1, Mike Duval, Constable Pct. 3, and Idella Jackson, Constable Pct. 4, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve setting the Sheriff's, with no changes, and Constable's Civil Process fees for 2016.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 8. COUNTY CLERK – RECORDS ARCHIVE PLAN:** To consider and act upon adopting the County Clerk Archive Plan for the 2015-2016 annual budget. [Smith]
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MOTION was made by Commissioner Kelly: I make a motion that we adopt the County Clerk Archive Plan for 2015-2016.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 9. AMARILLO/POTTER/RANDALL COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN:** To set a date for a public hearing to hear public comment on the revised Hazard Mitigation Plan, and to take further action as necessary. [Kemp]
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MOTION was made by Commissioner Church: I move we set the public hearing on the revised Hazard Mitigation Plan for August 24th.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 10. EQUIPMENT DONATION:** To consider and act upon accepting the donation of a 1997 Ford Ambulance from the Skellytown Volunteer Fire Department. The estimated value of the ambulance is \$10,000.00. [Harder, Lake]
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Richard Lake, Potter County Fire Chief, spoke before Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we accept the donation of a 1997 Ford Ambulance from the Skellytown Volunteer Fire Department, estimated value of the ambulance is \$10,000.00.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 11. CHILLER MAINTENANCE:** To consider and act upon approving an agreement for chiller maintenance at the County Courthouse with TDIndustries in the amount of \$8,090.00 from TCPN Cooperative Contract #R5055-TX-7055. Funds currently budgeted. [Harder, Ward]
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Nick Ward, Facilities Maintenance, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia; I make a motion that we approve the agreement for chiller maintenance for the County Courthouse with TDIndustries in the amount of \$8,090.00 from TCPN Cooperative Contract.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 12. EMERGENCY EQUIPMENT REPLACEMENT:** To consider and act upon replacing two 35 ton air cooled chillers at the Santa Fe Building in the amount of \$126,025.00, using TDIndustries from TCPN Cooperative Contract #R5055-TX-7159. Funding to be determined. [Harder, Ward]
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Nick Ward, Facilities Maintenance, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia; I make a motion that we approve replacing two 35 ton air cooled chillers at the Santa Fe Building in the amount of \$126,025.00, funds to come from \$65,000.00 in Utilities and \$61,025.00 from Contingency.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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**13. POTTER COUNTY CONSTABLE PRECINCT NO. 2:**

- a. To accept the resignation of Morice Jackson, Constable, Precinct 2.
  - b. To consider and act upon options for filling the vacancy for this position until the next general election in November 2016.
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- a. MOTION was made by Commissioner Church: I move we accept the resignation of Morice Jackson, Constable Precinct 2.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

Idella Jackson, Constable Pct.4, Debbie Horn, Justice of the Peace, Pct. 1, Darryl Wertz, Constable Pct.1, Rich Herman, Justice of the Peace, Pct. 2 spoke before Commissioners' Court.

- b. MOTION was made by Commissioner Murguia: I make a motion to approve the appointment of the vacancy for Constable Pct. 2 and to formulate the sub-committee as presented in the presentation.  
SECOND was made by Commissioner Vaughn.  
AYES: Commissioners Murguia, Vaughn and Judge Tanner.  
NOES: Commissioners Kelly and Church.  
Motion carried by 3-2 vote.

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**14. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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No projects report was given.

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**15. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

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Jail population of 516 (100 female, none in Childress) was given by Judge Tanner.

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**16. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

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**17. BUDGET WORKSHOP FOR FISCAL YEAR 2015-16:** To discuss budget requests submitted by departments for FY16 and take any action necessary. [Hood, Tanner]

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MOTION was made by Commissioner Vaughn: I make a motion that we approve the proposed budget with the current changes as of today and include the COLA at 2%.

SECOND was made by Judge Tanner.

AYES: Commissioners Church, Vaughn and Judge Tanner.

NOES: Commissioners Kelly and Murguia.

Motion carried by 3-2 vote.

MOTION was made by Commissioner Vaughn: I move that we set the public hearing for tax rate starting September 3rd at 5:30 p.m. and September 8th at 9:00 a.m.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Proposed Budget

18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No executive session was needed.

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19. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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Public Hearing on Mitigation Plan

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, August 24, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 10<sup>th</sup> day of August, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy